

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

April 25, 2013

CALL TO ORDER

The meeting was called to order by Chair Appleby.

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Lloyd Appleby, Mike Lee and Pete Hammontre. Also present were Lani Pessoa, John Norris and Chief Mike Butler. Bill Rogers a member of the public was also in attendance. Pam Cook was absent.

APPROVAL OF MINUTES

A motion was made by Pete, seconded by Mike Lee to approve the minutes for the March meeting. The vote was unanimous.

CORRESPONDENCE RECEIVED & SENT OUT (Attachment 1 & 2)

PUBLIC INPUT

ACCOUNTANT REPORT

John reviewed the accountant report. A motion was made by Mike Lee, seconded by Pete to approve the accountant report. The vote was unanimous. There were no warrants to approve. John distributed an updated Budget for review.

FIRE CHIEF REPORT (Attachment 3)

The Chief presented the Incident Report. The Chief reports \$2,500.00 was spent from the Crew Fund to purchase lumber for the patio area and gave the runs report to Lani for payment. Due to a recent incident with one of the firefighters the board talked about doing background checks on existing firefighters and who should pay for it. After discussing it the board is in agreement to hold off on doing checks for now, but the board will pay for background checks if it is deemed necessary in the future. The Chief distributed a new SOP for driving vehicles and reports CA Assembly Bill 2298 makes the department responsible for any accidents incurred by firefighters while responding to or from a fire. Our insurer Golden State is aware of the new law and they are putting together a policy for fire departments that will include a defensive driving course.

AUXILIARY

Pete reports the Flea Market is Saturday June 8th. They are still looking for someone to volunteer to do security.

COMMITTEE REPORTS

By-Laws – Nothing to report

Future Plans – To be adopted at the May meeting.

Budget – Nothing to report

Assessment Fees – Pete says we can request an extension if necessary

SOP's – To be reviewed at the May meeting

Fire Mitigation Impact Fees – Nothing to report

Bill Paying Committee – Nothing to report

ISO/PPC – Still nothing in writing from the ISO

DIRECTORS TASKS

Grant Research – Nothing to report

Grant Responsibility – John has completed the VFA grant application via email. Our half of the request will come to \$16,410.00

Land Development – Nothing to report

Maps & Fees – Nothing to report

SOP Review – Nothing to report

Info Technology – Art Craigmill has made a few changes to the website to make it easier to locate current minutes.

Audits – John will call for an update

JPA – Pete reports there are still issues regarding dispatch from Cal Fire. They are waiting on a written proposal.

DOACT – Nothing to report

Directors Monthly Updates – Pete reports the well filter needed to be cleaned again at the station due to black sand being picked up. The plan is to raise the pump in late may; in the meantime a new pressure switch will be installed. John will pick up the supplies at Ace Hardware and meet with Pete to replace it. Pete reports the Auditor meetings for assessment fees on tax roll are scheduled for May 31st and June 14th. After discussing the board is in agreement to have all directors and the secretary attend the meeting on May 31st. Mike Lee has switched our propane service to Suburban who is giving us 2 years free use of the tank.

OLD BUSINESS

a. Adopt Ordinance 2013-01 Amendment to Ordinance 1986-01 RE: Method of Assessment

After the second reading Chair Appleby called the roll. The ordinance was passed upon the following vote:

Ayes: Pete Hammontre, John Norris, Mike Lee and Lloyd Appleby

Noes: None

Absent: None

NEW BUSINESS

a. Adopt Resolution 2013-01 Use Codes List for Determining Benefit Assessment

The resolution was read and a roll call vote was (4) yes. The vote was unanimous.

b. Adopt Resolution 2013-02 Future Plans

This item will be carried over to the May meeting.

c. Review of Elective Offices to be Filled

Lani informed the board that John Norris is up for re-election and whoever is appointed as the new director will take the remaining term of Mike Hatherly.

d. Review responses to the AD for a new Director

At this point in time no written responses have been received. Bill Rogers a member of the public who is interested in becoming a director gave a brief overview of his previous work experience. The board has asked Mr. Rogers to something submit in writing and he has agreed to do so. Lani will check with Terry Hansen regarding how many days before an election do we have to appoint a new member.

ACTION ITEMS REVIEW

The old items were reviewed and discussed. Items that have not been completed are as follows:

Mike Lee continues to work on the Yuba County Water Agency Grant. Chief Butler needs to check fire extinguishers at the thrift store. The new items will be forwarded to everyone via email.

ADJOURN

The meeting was adjourned by Chair Lloyd Appleby at 8:05 p.m.

Lloyd Appleby, Chair

_____ Date _____
Lani Pessoa, Secretary