

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

February 28, 2013

CALL TO ORDER

The meeting was called to order by Chair Appleby.

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Mike Hatherly, Lloyd Appleby and Pete Hammontre. Also present were Mike Lee, John Norris, Lani Pessoa and Captain Don Ferguson. Chief Mike Butler and Pam Cook were absent. Members of the public also in attendance were Catherine Braudrick, John Braudrick and Ned Causin.

APPROVAL OF MINUTES

A motion was made by Pete, seconded by Mike Lee to approve the minutes for the January meeting. The vote was unanimous.

CORRESPONDENCE RECEIVED & SENT OUT (Attachment 1 & 2)

PUBLIC INPUT

a. Rule on appeal request from Ponderosa Mobile Home Park for overcharge of assessment fees.

Catherine Braudrick who is the trustee for the mobile home park read her appeal and requested a refund for parcel #060-350-001-000. The board has verified the overcharge and a motion was made by Pete, seconded by Mike Lee to refund the amount of \$468.52. The vote was unanimous.

ACCOUNTANT REPORT

The accountant report was presented and reviewed. John will check with Deborah regarding Mitigation amount on the report. A motion was made by Mike Lee, seconded by Pete to approve the accountant report. The vote was unanimous. A motion was made by Lloyd, seconded by John to approve Warrant #52-29488 in the amount of \$5,000.00 to withdraw money from the general fund and deposit in the Gold Country checking account. The vote was unanimous.

FIRE CHIEF REPORT (Attachment 3)

Captain Ferguson reviewed the Incident Report. Pete reports all of the tanks have been taken care of by Precision Hydro and the statement has not arrived yet. The cost should be about \$15.00 less per tank with the new company.

AUXILIARY

Pete reports the Spaghetti Dinner is March 2rd. The Boy Scouts will be doing a burn at the Community Center on Saturday.

COMMITTEE REPORTS

By-Laws – Nothing to report

Future Plans – Nothing to report

Budget – Nothing to report

Assessment Fees – See Old Business

SOP's – Mike H. distributed the Crew Account Policy. After discussing a motion was made by Pete, seconded by John to approve as presented. The vote was unanimous.

Fire Mitigation Impact Fees – Nothing to report

Bill Paying Committee – Nothing to report

ISO/PPC – Nothing to report

DIRECTORS TASKS

Grant Research – Nothing to Report

Grant Responsibility – John reports the refund from the VFA grant has been received.

Land Development – Nothing to report

Maps & Fees – Nothing to report

SOP Review – Nothing to report

Info Technology – John reports the new router has been installed. Mike H. reports a training schedule page is now on the website along with a group picture with the ladies at the thrift store.

Audits – Lloyd reports he took the information for the audit to Jensen Smith.

JPA – Pete reports that Bob Bauer has passed away. Dan Herbster will now be the interface for the JPA.

DOACT – Nothing to report

Directors Monthly Updates – Pete says when trying to view the Gold Country Bank account electronically the process is screwed up. John says he has experienced the same thing. John reports that our version of QuickBooks is out of date and you can no longer email reports. We will eventually need to update it.

OLD BUSINESS

a. Adopt Ordinance 2013-01 Amendment to Ordinance 1986-01 RE: Method of Assessment

Pete began by stating he is not in agreement with adopting the Ordinance as presented because of conflicting documentation showing there have been additional amendments to the ordinance. He wants to repeal the original ordinance and all amendments and replace with a new clean re-written one. Mike H. stated it will cost money and may involve the county. He believes we could rescind the amendment as stated in 1988 that was of concern or simply ignore it. After discussing the board is in agreement to have Pete, Mike H. and Lani come up with wording to make an alteration that covers rescinding old copies and amendments.

b. Review Draft SOP's for Background Checks and Driving Vehicles.

After discussing a motion was made by Pete, seconded by Mike Lee to table both SOP's until the Chief is in attendance for the discussion. The vote was unanimous.

NEW BUSINESS

a. Adopt Resolution 2013-01 Use Codes List for Determining Benefit Assessment.

Since the Ordinance was not adopted the resolution was not voted on at this time and will be back on the agenda when the Ordinance is ready for a vote.

b. Heating costs for main station, what can be done to lower them?

After discussing the board is in agreement to have Mike Lee contact Ferrell Gas about receiving a discount for fire fighters such as Suburban propane offers.

ACTION ITEMS REVIEW

The old items were reviewed and discussed. Items that have not been completed are as follows:

Lloyd will review SOP's for possible changes with no time frame for this action item. Mike Lee continues to work on the Yuba County Water Agency Grant. John to follow up with Deborah on various code questions on the accounting report. The new items will be forwarded to everyone via email.

ADJOURN

The meeting was adjourned by Chair Lloyd Appleby at 8:10 p.m.

Lloyd Appleby, Chair

_____ Date _____
Lani Pessoa, Secretary