

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

May 23, 2013

CALL TO ORDER

The meeting was called to order by Chair Appleby.

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Lloyd Appleby, John Norris and Pete Hammontre. Also present were Lani Pessoa, Bill Rogers, Pam Cook and Chief Mike Butler. Mike Lee was absent.

APPROVAL OF MINUTES

A motion was made by Pete, seconded by John to approve the minutes for the April meeting and the Special meeting in May. The vote was unanimous.

CORRESPONDENCE RECEIVED & SENT OUT (Attachment 1 & 2)

PUBLIC INPUT

ACCOUNTANT REPORT

The accountant report was reviewed. A motion was made by Pete, seconded by John to approve the accountant report. The vote was unanimous. A motion was made by Pete, seconded by John to approve warrant #52-29491 in the amount of \$5,000.00 to withdraw money from the general fund to deposit in Gold Country Bank. The vote was unanimous.

FIRE CHIEF REPORT (Attachment 3)

The Chief presented the Incident Report. The Chief reports Cal Fire is responding to fires as of a week ago. GSRMA has put together a program for Defensive Driving for private vehicles which will be onsite. Chief Butler will be the Custodian of Records for Live Scan applications. No personal information will leave the custody of the Chief.

AUXILIARY

Pete reports the roof leaks and they are requesting a new roof. As the district is the landlord a committee of Pete and Bill will obtain bids to replace the roof. The ladies have agreed to pick up the amount needed for the VFA grant.

COMMITTEE REPORTS

By-Laws – Nothing to report

Future Plans – See Old Business

Budget – John and Chief Butler will review the budget for the June meeting.

Assessment Fees – See New Business

SOP's – Nothing to report

Fire Mitigation Impact Fees – Nothing to report

Bill Paying Committee – Nothing to report

ISO/PPC – Chief Butler will forward via email information he has received.

DIRECTORS TASKS

Grant Research – Nothing to report

Grant Responsibility – John will work on the AFG for the Chief

Land Development – Nothing to report

Maps & Fees – Nothing to report

SOP Review – Nothing to report

Info Technology – Nothing to report

Audits – John will look for prior forms on Separation of Duties and forward to Lani and contact Lisette to take of the \$967.00 under #1906 from the budget.

JPA – Pete reports they are still awaiting a written proposal regarding dispatch from Cal Fire.

DOACT – Nothing to report

Directors Monthly Updates – Pete reminded the board the meeting is May 31st at 9:00 A.M. with the county auditor. Since Mike Hatherly has resigned there was a question regarding the password for Red Alert, John will call and obtain the password. Pete will have an ID card made for Bill Rogers.

OLD BUSINESS

a. Adopt Resolution 2013-02 Future Plans

Lloyd read the resolution and called the role. The vote was (4) yes, (1) absent. The resolution is passed.

NEW BUSINESS

a. Adopt Resolution 2013-03 Ordering Board of Directors Election

John Norris and Bill Rogers are up for election. A roll call vote was (4) yes, (1) absent. The resolution is passed.

b. Discuss appropriation limitation for fiscal year 2013-14

Lani explained there is a discrepancy in the amount of \$116.94 that was caught by the auditor’s office. When looking into this, neither they nor us could figure out how far back the error was and it is believed the amount has compounded over time. Pete has scoured his spreadsheet for errors and could not find any. The consensus of the board is to pass a resolution with the corrected amount for the 2013-14 fiscal years.

ACTION ITEMS REVIEW

The old items were reviewed and discussed. Items that have not been completed are as follows:

Mike Lee continues to work on the Yuba County Water Agency Grant. The new items will be forwarded to everyone via email.

ADJOURN

The meeting was adjourned by Chair Lloyd Appleby at 7:45 p.m.

Lloyd Appleby, Chair

_____ Date _____
Lani Pessoa, Secretary