

**DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT  
P. O. BOX 164, OREGON HOUSE, CA 95962  
Minutes**

**January 23, 2018**

**CALL TO ORDER**

The meeting was called to order by Chair Lee

**QUORUM**

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Kim Hawthorne, also present Mike Lee, Chief Butler & Lani Pessoa. Lloyd Appleby was absent. There was one member of the public present.

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

A motion was made by Director Rogers, seconded by Chair Lee to approve the minutes for the December 5, 2017 meeting. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed.

**CORRESPONDENCE RECEIVED**

(01-2018) – SAM Registration – Verification of Completed registration 12-13-17  
(02-2018) – Farmers Insurance – Request for underwriting information for Home Owner requirements  
(03-2018) – Grant Siren – Notification of assistance for grants for Firefighters  
(04-2018) – CA State Controller – Notification of changes to Government Compensation in CA report

**FIRE CHIEF REPORT**

There was no Incident Report due to computer issues.

**FINANCIAL REPORT**

The financial reports were submitted for review and approval. A motion was made by Director Rogers, seconded by Director Holman to approve the financial reports. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed. There were no budget adjustments.

**AUXILIARY**

Bertha reports the donated quilt honoring the fire department is on display at Thrift Store and an article regarding the quilt will be in the Territorial Dispatch. A picnic table has also been donated by Collins Lake. Two of the jackets that were ordered as Christmas gifts were not received and the money has been refunded.

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Adopt Resolution 2018-01 Established Time and Place for Regular Meetings to include change of date for November and December meetings due to holiday schedules.**

The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Resolution passed.

**B. Appoint Ad hoc committee to Review By-laws**

Chair Lee appointed Director Hawthorne and himself to the committee.

**C. Discuss and Decide increasing spending limit for Fire Chief to \$2,000.00**

After discussing the need for increased spending limit a motion was made by Director Rogers, seconded by Director Holman to increase the spending limit for Fire Chief to \$2,000.00. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed.

**BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:**

Chair Lee gave an update on the condition of Director Appleby. Lani reports the credit card limit was increased to \$7,000.00 without the need for a formal letter request. Director Hawthorne requested a discussion on moving the meeting time to 4:00 pm due to scheduling conflicts. This will be put on the February agenda. Director Rogers reported on Fire Safe Council and JPA. Fire Safe Council – Discussion on need to increase attendance at their meetings, Animal Rescue had 400 volunteers helping to return pets to owners due to fires & Yuba Roadside Fuel reduction will start soon. JPA - Cal Fire Chief is looking for major changes to the Foothills to stream line the system like Sacramento's, Bi-County Ambulance is looking to put a tone separate for them to disperse. This would put them on frequency with firefighters & the next meeting is March 28<sup>th</sup> at Foothill Fire Department.

**ACTION ITEMS REVIEW**

Old items were reviewed and discussed. Latest items will be forwarded via email.

**ADJOURN**

The meeting was adjourned by Chair Lee at 8:24 p.m.

**Respectfully Submitted:**

**Lani Pessoa, Clerk of the Board**