

**DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT**  
**P. O. BOX 164, OREGON HOUSE, CA 95962**  
**Minutes**

**May 28, 2019**

**CALL TO ORDER**

The meeting was called to order by Chair Lee

**QUORUM**

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Jared Ware. Also present was Chief Butler and Mike Lee. Kim Hawthorne and Lani Pessoa were absent. There was one member of the public present.

**PUBLIC PARTICIPATION**

Nothing to report

**APPROVAL OF MINUTES**

A motion was made by Director Rogers, seconded by Director Ware to approve the minutes for the April 23, 2019 meeting as corrected. The roll call vote was Director Rogers (yes), Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Hawthorne (absent). There were (3) Yes, (0) Noes, (1) Abstain & (1) Absent. Motion passed.

**CORRESPONDENCE RECEIVED**

(23-2019) – Yuba County Auditor – Notice of meeting to review requirements for placing 2019/2020 Direct Assessments on secured tax roll on May 20th.

(24-2019) – Yuba Water Agency – Check for Grant Agreement in the amount of \$10,000.00

(25-2019) – Yuba County Planning Department – Request for comments to subdivide a 160-acre parcel into four 40-acre parcels on Marysville Rd. Dobbins

**FIRE CHIEF REPORT**

Chief Butler distributed the Incident Report.

**FINANCIAL REPORT**

The Financial Reports were submitted for review. A motion was made by Director Holman, seconded by Director Rogers to approve the warrant as presented. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (Absent) and Director Ware (yes). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

Approve Warrant #52-037383 in the amount of \$3,859.75 to Card Service center – Medical Supplies & Internet

A motion was made by Director Holman, seconded by Director Rogers to approve the warrant as presented. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (Absent) and Director Ware (yes). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed. There were no budget adjustments.

**AUXILIARY**

**OLD BUSINESS**

**A. Review and Approve SOP amendments, updates and modifications.**

Will be voted on at next meeting.

**B. Review Future Plans**

Will be reviewed at next meeting.

**NEW BUSINESS**

**A. Adopt Preliminary Budget**

After reviewing a motion was made by Director Ware, seconded by Director Rogers to adopt the Preliminary Budget. The roll call vote was Chair Lee (yes), Director Rogers (yes), Director Holman (yes), Director Ware (yes), and Director Hawthorne (Absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed. The final budget will be approved in July.

**B. Discuss and Decide on Bids to resurface parking lot at Thrift Store**

After reviewing bids, a motion was made by Director Holman, seconded by Director Rogers to approve the bid from Dan Highland. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (Absent) and Director Ware (yes). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

**C. Appoint Ad hoc Assessment Fess Committee**

Chair Lee appointed himself and Kim Hawthorne to the committee.

**D. Update on VFA Grant Application**

Director Holman and Chief Butler note the application has been filed and our request is for additional SCBA.

**BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS**

**Director Rogers – JPA** – The next meeting is June 26<sup>th</sup> at Camptonville. **YWP/Fire Safe Council** – Rather than give a report the minutes were distributed to the board. **Chair Lee** – The county has scheduled a meeting on June 7<sup>th</sup> to discuss the Siller project (Frenchtown Estates). A long discussion ensued regarding the history of this project and how it may affect the district. There are a little over 500 acres that would be split into (26) twenty acre lots. The main concern for the District is the availability of water to fight fires in that area. It is the position of the board now and has always been that the current plans for water will not be enough. Chair Lee and Director Holman will attend the meeting. He also discussed the need for a standby generator for the station due to PG&E power outages in the future. Diesel vs Propane was discussed, and **Jared Ware** will work up the numbers for a diesel generator vs propane. A grant may be available, and Chair Lee will speak with Randy Fletcher regarding the grant.

**ACTION ITEMS REVIEW**

Old items were reviewed and discussed. Latest items will be forwarded via email.

**ADJOURN**

The meeting was adjourned by Chair Lee at 7:30 p.m.

**Respectfully Submitted:**

**Lani Pessoa, Clerk of the Board**