

**DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes**

February 22, 2022

CALL TO ORDER

The meeting was called to order by Chair Lee.

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Greg Holman, Jared Ware and Mike Lee. Also, present were Chief Butler and Gary Hawthorne. Lani Pessoa was absent. There were five fire fighters and six members of the public present.

PUBLIC PARTICIPATION

None

APPROVAL OF MINUTES

A motion was made by Director Lee, seconded by Director Holman to approve the minutes for the January 25, 2022, regular meeting. The roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

CORRESPONDENCE RECEIVED

- (04-2022) – DOHFA – Request to fix maintenance issues. Sink holes and generator service needed
- (05-2022) – Charles Sharp – PR request for Notice of Vacancy applications
- (06-2022) – Charles Sharp – Update request for Notice of Vacancy applications
- (07-2022) – Dave Buehler – Request for construction fees, water storage in Oregon House
- (08-2022) - Response to Notice of Vacancy to fill position of Director – Applicant name(s) - Gary Hawthorne

FIRE CHIEF REPORT

A. Incident Report – Chief Butler distributed the Incident Report.

FINANCIAL REPORT

Gary Hawthorne submitted the financial reports. He also described tracking grants using GL codes. A motion was made by Chair Lee, seconded by Director Holman to approve the Financial Reports. The roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

Budget Adjustments – None

Approve Warrants – A warrant requiring approval after the posting of the agenda was submitted for approval. A motion was made by Chair Lee, seconded by Director Holman to include the additional warrant for approval. The roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

#52-039906 in the amount of \$6,952.37 to Card Service Center

A motion was made by Chair Lee, seconded by Director Holman to approve the warrant. The roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

AUXILIARY

Nothing to report.

OLD BUSINESS

None

NEW BUSINESS

A. Presentation by Ethel Winchell - Grants for our community

Ethel Winchell who represents Lake Francis Estates Mutual Water Company described (3) grants their organization is working on and is seeking acceptance of three resolutions by the DOHFPD to sponsor these grants.

B. Adopt Resolution 2022-01 Lake Francis Estates Fuel Reduction Project

After discussing the roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Resolution passed.

C. Adopt Resolution 2022-02 Dobbins Oregon House Fire Burn Boss Education

After discussing the roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Resolution passed.

D. Adopt Resolution 2022-03 Equipment and Supplies for Sustainability and Maintenance of Fuel Break

After discussing the roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Resolution passed.

E. Appoint Ad hoc Committee for Future Plans

Chair Lee appointed Greg Holman and Jared Ware to the Future Plans Committee

F. Appoint New Director

After reviewing the response to Notice of Vacancy and discussing a motion was made by Chair Lee, seconded by Director Ware to appoint Gary Hawthorne as Director. The roll call vote was Director Holman (yes), Director Ware (yes), Chair Lee (yes) and Director Pessoa (absent). There were (3) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS: Director Holman – Described a letter he will be sending to the fire department regarding his solar project.

ADJOURN

The meeting was adjourned by Chair Lee at 7:35 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

Minutes from notes taken by Gary Hawthorne