

**DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT**  
**P. O. BOX 164, OREGON HOUSE, CA 95962**  
**Minutes**

**July 26, 2022**

**CALL TO ORDER**

The meeting was called to order by Chair Lee.

**QUORUM**

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Lani Pessoa, Gary Hawthorne, and Greg Holman. Also present was Mike Lee, Jared Ware, Lorrie Million and Chief Mike Butler. There was one member of the fire department present, and two members of the public. Rissa represented the Auxiliary.

At this time Chair Lee noted a subject that requires discussion and decision after the posting of the agenda will be added to the agenda under Fire Chief Report as **C. Discuss and Decide repairs needed for Engine #6481**. A motion was made by Chair Lee, seconded by Director Pessoa to add C. Discuss and decide repairs needed for Engine #6481. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

**PUBLIC PARTICIPATION**

None

**APPROVAL OF MINUTES**

A motion was made by Director Hawthorne, seconded by Director Holman to approve the minutes for the June 28, 2022 regular meeting. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

**CORRESPONDENCE RECEIVED**

(20-2022) Yuba County Board of Supervisors - Request to review Conflict of Interest Code-Local Agency Biennial Report due October 3, 2022.

(21-2022) – Yuba County Planning Department – Request for comments on initial study (TPM2020-0008) Johnson property to create four parcels from 296 acres at 13447 County Rd 270. Comments due August 3, 2022.

(22-2022) - Alliant – 2022-2023 GSRMA Insurance Certificate of Coverage (Workers Comp, Liability, Auto, Crime, Property) DOHFPD

(23-2022) - Alliant – Certificate of Coverage DOHFPD/Fellowship of Friends 2022-2023

(24-2022) Yuba County Public Works – Notice of Public Works project to replace Iowa City Road Bridge and provide a detour beginning 7/25/2022

Chair Lee will respond with comments for the Johnson property asking for ingress, egress, and acreage for future sub-station.

**FIRE CHIEF REPORT**

**Incident Report** – Chief Butler distributed the Incident Report. He gave an update on the Winding Fire and notes if the fire had crossed the river, they would still be fighting the fire today.

**Pay annual and quarterly crew fund** – The amounts are as follows: Annual \$2,500.00 Crew Fund - \$651.00 & Individual - \$1,519.00

**Discuss and Decide repairs needed for Engine #6481.** – Chief Butler informed the board that the front engine needs to be rebuilt. Everything is shot which includes shocks and steering. The quote of \$6138.92 is for parts and does not include labor. A motion was made by Chair Lee, seconded by Director Ware to approve the expense, and move forward with the repairs. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

Chief Butler notes Engine #6492 also needs repairs and is hoping to put it off until after fire season in October.

The subject of drones to assist with firefighting was brought up and the auxiliary has offered to pay for them. They may be useful during search and rescue, and the Chief will do research on drones.

## **FINANCIAL REPORT**

Lorrie Million submitted the financial reports. A motion was made by Chair Lee, seconded by Director Hawthorne to approve the Financial Reports. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

Lorrie informed the board she is up to date with paying for the garbage dumpster we share with the auxiliary. She also notes the Chiefs' credit card limit needs to be increased due to increased pricing and overlapping payments that prevent him from charging items that are needed. The board agrees and Chief Butler will start the process to increase the limit.

**Budget Adjustments** – Director Pessoa has adjusted the budget to reflect the money contributed by the auxiliary.

**Approve Warrants** – #52-039910 to GSRMA in the amount of \$21,657.00 – Annual Insurance Premium

A motion was made by Director Hawthorne, seconded by Director Pessoa, to approve the warrant. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes).

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

## **AUXILIARY**

Rissa reports they contacted Succeed regarding an internet account and were informed it is not available due to their location. Starlink was suggested or having a pole installed to bounce a repeater. They continue to look for extra storage containers for the thrift store. She also notes the members of our fire district are extremely generous and bring food and drink donations whenever there is a fire in our area. The thrift store has an excess of items. It was suggested that other local fire departments may be able to benefit from our surplus donations.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **A. Adopt Preliminary Budget**

After reviewing a motion was made by Director Hawthorne, seconded by Director Pessoa to adopt the preliminary budget. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

### **B. Adopt Resolution 2022-07 Benefit Assessment Unit & Special Tax**

Chair Lee called the roll, and the vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Resolution adopted.

### **C. Adopt Resolution 2022-08 Establishing Appropriations Limit**

Chair Lee called the roll, and the vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Resolution adopted.

### **D. Update on registration of Water Tender DMV**

Director Ware gave an update on the information he has found out and the organization he will use to register the vehicle. There is a fee for this service and the sales tax exemption remains a question that has not been clarified by anyone yet. A motion was made by Chair Lee, seconded by Director Hawthorne to have Director Ware move forward with the registration using VLC registration and to apply for the exemption. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

### **E. Review and discuss By-Laws changes, additions/deletions first reading**

The additions/deletions were reviewed and read. This was the first reading; a second reading and vote will be taken in August.

**BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS: Director Hawthorne** – JPA meeting was at Camptonville. They approved the budget and Kim Biggs was elected as Vice Chair. **Chair Lee** – He has found someone to clean the fire station and will be removing the TVs and excess boxes.

## **ADJOURN**

The meeting was adjourned by Chair Lee at 8:00 p.m.

**Respectfully Submitted:**

**Lani Pessoa, Clerk of the Board**