

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

May 24, 2022

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Jared Ware, Lani Pessoa, and Gary Hawthorne. Also present was Greg Holman, Mike Lee, Lorrie Million and Chief Butler. There were two members of the fire department present, three members of the public, and two members of the Auxiliary.

PUBLIC PARTICIPATION

Charles Sharp would like more notification on smaller fires in our area. He was directed to several websites that are available and it was suggested he get a scanner. He also submitted a newsletter from the Foothill Water Coalition.

APPROVAL OF MINUTES

A motion was made by Chair Lee, seconded by Director Ware to approve the minutes for the April 26, 2022 regular meeting. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

Correspondence was inadvertently left off the agenda and Director Pessoa read the correspondence aloud which was entered into the minutes.

(16-2022) – Cal Fire – Nevada-Yuba-Placer 2022 Operating Plan Assistance and Assistance by Hire Agreement

(17-2022) – Staples – Request to update authorized buyer(s) on account and new cards will be issued

FIRE CHIEF REPORT

A. Incident Report – Chief Butler distributed the Incident Report. He notes the Emergency preparedness fair was a success. Currently the district has twenty-four firefighters including cadets. He has submitted grant paperwork to the Yuba County Water Agency. He has requested quotes for a new rescue vehicle and Measure K funds can be used to pay for it.

FINANCIAL REPORT

Gary Hawthorne submitted the financial reports. A motion was made by Director Pessoa, seconded by Director Hawthorne to approve the Financial Reports. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed. He also notes that Lorrie Million needs to be added to our bank account to do online banking.

Budget Adjustments – Director Pessoa notes the Mitigation Fund has grown and we should spend it appropriately.

Approve Warrants – #52-039908 to Bauer Compressors Inc. in the amount of \$24,860.25 – Wildland Gear

A motion was made by Chair Lee, seconded by Director Pessoa, to approve the warrant. The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

AUXILIARY

Catherine notes things are picking up at the thrift store, they want to purchase another pod for storage. She is concerned about the pothole and submitted a letter requesting it be fixed. Chair Lee notes he has contacted Eschelman Construction and we are on a waiting list as there are several jobs ahead of us. The internet at thrift store still has problems and Director Hawthorne will try to fix it. The garbage dumpster payment was discussed, and an email will be sent to Lorrie with a copy of the invoice for future payments. Director Pessoa will add Margaret Binderup to the group email list to receive minutes and agenda for future meetings.

OLD BUSINESS

None

NEW BUSINESS

A. Grant Management and Research – Discuss and decide which grants benefit the district and give authority to solicit, accept, and execute contracts and grants.

After discussing Chair Lee, Chief Butler and Director Hawthorne will be the team that will pursue and process grants for the district. A resolution giving them authority will be on the June agenda.

B. Review Future Plans

To be reviewed at June meeting

C. Adopt Resolution 2022-05 Audit Fiscal year 2019

The roll call vote was Director Pessoa (yes), Director Ware (yes), Director Hawthorne (yes), Vice Chair Holman (yes) and Chair Lee (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Resolution adopted.

D. Review Preliminary Budget

To be reviewed at June meeting

E. Direct Assessment update – requirements & changes

Director Pessoa who attended the auditor/controller meeting noted changes to the reporting system and how the county fees will now be collected upfront.

F. Appoint Ad hoc Assessment Fees Committee

Chair Lee appointed himself to this committee.

G. Review Bylaws

Chair Lee appointed himself and Director Pessoa to this committee.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS: Chief Butler - inquired about the FCC License, who has a copy and when does it expire.

ADJOURN

The meeting was adjourned by Chair Lee at 7:30 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board