

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

October 25, 2022

CALL TO ORDER

The meeting was called to order by Vice Chair Holman.

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Lani Pessoa, Gary Hawthorne, and Greg Holman. Also present were Chair Mike Lee, Jared Ware, Chief Mike Butler, and Rissa who represents the Auxiliary. There were two members of the public and four fire fighters.

PUBLIC PARTICIPATION

None

APPROVAL OF MINUTES

A motion was made by Chair Mike Lee, seconded by Director Holman to approve the minutes for the September 27, 2022 regular meeting. The roll call vote was Director Pessoa (yes), Director Hawthorne (yes), Vice Chair Holman (yes), Chair Lee (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(36-2022) – Charles Sharp – Letter regarding response from Pete Hammontre to his previous letter.

FIRE CHIEF REPORT

Incident Report – Chief Butler distributed the Incident Report. The Crew Fund amounts have been given to Lorrie for payment.

FINANCIAL REPORT

Lorrie Million presented the financial reports. A motion was made by Director Pessoa, seconded by Chair Lee to approve the Financial Reports. The roll call vote was Director Pessoa (yes), Director Hawthorne (yes), Vice Chair Holman (yes), Chair Lee (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

Lorrie notes the credit card payment has not been received and must be lost in the mail. A stop payment has been put on check# 8128 in the amount of \$6,689.32 and we will incur a \$20.00 charge from the bank. An auto draft has already been made to the credit card company. Chief Butler will request that the interest charge for past due payment be waived as we always carry a zero balance.

We have received \$10,000.00 from the 2021/22 Bill Shaw Grant and \$681.34 from GSRMA which is the remaining insurance payment from the Merriam Road break in.

Budget Adjustments – None

Approve Warrants

52-040554 in the amount of \$5,275.00 to Ledbetter Electric – Electrical repairs at Thrift Store

52-040555 in the amount of \$53,353.00 to QTAC Fire and Rescue Apparatus – Deposit for purchase of Rescue/Mini Pumper

A motion was made by Director Pessoa, seconded by Chair Lee to approve the warrants as presented. The roll call vote was Director Pessoa (yes), Director Hawthorne (yes), Vice Chair Holman (yes), Chair Lee (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

AUXILIARY

Rissa presented a check from the auxiliary in the amount of \$10,000.00 as a donation towards the purchase of our new Rescue/Mini Pumper. The electrical issues at thrift store seem to be solved now and the Firefighters appreciation dinner is December 8th. Tri tip will be served. Lorrie will assist will gift ideas for the firefighters.

OLD BUSINESS

A. Update on registration of Water Tender DMV-will stay on agenda until completed

Director Ware reports the registration is in progress.

NEW BUSINESS

A. Discuss and Decide - Roy Young to present idea utilizing Measure K funds for a CPR Saturday event sometime this fall/winter.

Roy Young presented his idea for classes that the public would attend to learn CPR and how to stop a severe bleed. The instructor will provide the CPR dummies and emergency response trauma kits at a cost of \$600.00 for the day. The event will be held at the Community Center. This is an opportunity for members of our community to learn skills that may be lifesaving. This will take place in January. If there is a good attendance another event can be scheduled in the future.

A motion was made by Chair Lee, seconded by Director Hawthorne to go forward with organizing this event capping the expense at \$1,500.00. The roll call vote was Director Pessoa (yes), Director Hawthorne (yes), Vice Chair Holman (yes), Chair Lee (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

A. Discuss and Decide - repairs and maintenance for the Thrift Store.

Chair Lee notes there are repairs needed for the outside of the building and part if not all the building needs new paint. The board agrees to obtain bids for painting.

B. Discuss and Decide - JPA request to increase annual dues from \$2,000 to \$2,500

Gary Hawthorne who is our representative at the JPA meetings notes the increase is needed because the Setzer Foundation who used to donate money for the repeater towers is no longer involved and paying. The increase will be spread amongst the five fire departments to offset the cost. A motion was made by Chair Lee, seconded by Director Pessoa to approve the increase of dues. The roll call vote was Director Pessoa (yes), Director Hawthorne (yes), Vice Chair Holman (yes), Chair Lee (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Hawthorne – Reports there are two grants in the works. We have been approved for AED & wildland gear from CA Fire Foundation and he submitted a grant for hoses and equipment from Leary Firefighters. **Chief Butler** – The Bill Shaw Grant has been submitted for 2022/23 for PPE, helmets, and other items for \$10,000.00. The FEMA Grant is still in the works. He also notes we need a bigger dumpster and since we share the expense with the auxiliary Rissa will have someone check on prices and availability.

ADJOURN

The meeting was adjourned by Chair Lee at 7:24 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board