

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT

P. O. BOX 164, OREGON HOUSE, CA 95962

Minutes of Regular Meeting

October 22, 2024

CALL TO ORDER

The meeting was called to to order by Chair Pessoa at 6:30pm

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Greg Holman, Justin DeVorss, Charles Sharp, Chair Lani Pessoa, and Clerk Peter Pillsbury. Also present was Bookkeeper Lorrie Million, Chief Mike Butler and Margaret Binderup representing the Auxiliary. There were six members of the public present including two volunteer firefighters.

PUBLIC PARTICIPATION

Dan Petersen introduced himself and his partner Betsy Petersen including resumes for both. They have successfully acquired approximately \$140 million in grants for various local organizations over the last 10 years. Talked a little about different grants and how they cover different things. Discussed possibilities for working with the District and compensation options eg. Adjustable rate of \$230/hr (less for us) Mentioned that most grant applications are \$4-5k in application costs. Will be waiting for authorization to sign us up with various organizations. No charge for this.

APPROVAL OF MINUTES

A motion was made by Director DeVorss and seconded by Chair Pessoa to approve the minutes for the September 24, 2024, regular meeting. The roll call vote was:

Director Sharp (y)
Director DeVorss (y)
Director Pillsbury (y)
Chair Pessoa (y)
Vice Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed

CORRESPONDENCE RECEIVED

(48-2024) Ashley Stottlemeyer – Cadet Program (email)
(49-2024) CAL FIRE Update - Timber Harvest Documents & CEQA
(50-2024) Ca Department of Insurance – Insurance Strategy, Materials

FIRE CHIEF REPORT

Incident Report – Chief Butler distributed the Incident Report.

Pay Crew Fund – Incomplete firefighter reports received so Crew Fund not paid yet.

FINANCIAL REPORT

Concerning the Financial Report for the month

Budget Adjustments

None.

Approve Warrant(s)

17106345 in the amount of \$777.66 to Card Service Center – Succeed, Intuit, Thrift Store sign, Safety gear (eyewear)

17106346 in the amount of \$882.30 to Dobbins/Oregon House Fire Auxiliary – Recology Dumpster

17106347 in the amount of \$705.00 to Ledbetter Electric – Generator Service Call
17106348 in the amount of \$346.96 to PG&E – Utilities

A motion was made by Chair Pessoa and seconded by Director DeVorss to approve the Warrants as presented above. The roll call vote was:

Director Sharp (y)
Director DeVorss (y)
Director Pillsbury (y)
Chair Pessoa (y)
Vice Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

DIRECTOR TASK STATUS REPORTS

Grants (Sharp, Holman)

Sutter-Yuba Community Foundation may have grant opportunity, perhaps for training purposes. Form given to Chief to complete.

Information Technology (Pillsbury)

Still waiting on State approval for “DOHfire.ca.gov”

AUXILIARY

Painting happening. Not painting doors, but should paint old gray metal door. Painter will be instructed. Will need warrants for 3 more gallons of paint. Margaret asked to be notified when painting is complete.

Provided newsletter material to Director Sharp.

- Faucet locks status

Also waiting for painting. Knows what and where to get locks.

- Exterminator status

Waiting for painting to be done

- Update on sink hole

Linda Jeffers is now the contact

OLD BUSINESS

A) 2nd reading and Approval of Bylaws.

A motion was made by Chair Pessoa and seconded by Director Pillsbury to approve the Bylaws as presented. The roll call vote was:

Director Sharp (y)
Director DeVorss (y)
Director Pillsbury (y)
Chair Pessoa (y)
Vice Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

B) Painting Thrift Store Building status

Nothing to add

C) Thrift Store sign installation status

Chief Still working in frame probably done in a couple of weeks. Asked of Aux has someone to mount it. Margaret will check.

D) Newsletter, option to approve

Draft newsletter was presented by Dir Sharp. Intended for emailing.

A motion was made by Chair Pessoa and seconded by Director Pillsbury to approve the Newsletter as presented for distribution. The roll call vote was:

Director Sharp (y)

Director DeVorss (y)

Director Pillsbury (y)

Chair Pessoa (y)

Vice Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

NEW BUSINESS

A) None

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Chair Pessoa: Regarding vehicle registration and smog certification, all existing vehicles are exempt according to JPA discussion. New acquisitions maybe subject to new regulations. If a new vehicle build is in process and the engine is already mounted in chassis, then old regulations apply. Will need to budget next year for inspections in new vehicle being built. Chief May have local mechanic to help with certifications.

Workplace violence workshop needs to be set up. Need written workplace policy. May combine workshop with Fire Department. New general employee requirements.

Add "work place violence" item for next agenda (updated and possible approval of workplace violence prevention plan.)

ADJOURN

The meeting was adjourned by Chair Pessoa at 8:02pm

Respectfully Submitted by Peter Pillsbury, Clerk of the Board

Witnessed as Adopted:

Peter Pillsbury, Clerk of the Board