

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT

P. O. BOX 164, OREGON HOUSE, CA 95962

Minutes of Regular Meeting

September 24, 2024

CALL TO ORDER

The meeting was called to to order by Chair Pessoa at 6:32pm

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Charles Sharp, Chair Lani Pessoa, and Clerk Peter Pillsbury, also serving as Director. Directors Greg Holman and Justin DeVorss were absent. Also present was Bookkeeper Lorrie Million, Chief Mike Butler and Margaret Binderup representing the Auxiliary. There were eight members of the public present including four volunteer firefighters.

PUBLIC PARTICIPATION

None

APPROVAL OF MINUTES

A motion was made by Director Sharp and seconded by Chair Pessoa to approve the minutes for the September 24, 2024, regular meeting. The roll call vote was:

Director Sharp (y)
Director DeVorss (a)
Director Pillsbury (y)
Chair Pessoa (y)
Vice Chair Holman (a)

There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed

CORRESPONDENCE RECEIVED

(43-2024) Charles Sharp -- Regarding Grants (email)
(44-2024) Greg Stensler -- "Wishlist" Clarification (email)
(45-2024) Setzer Foundation – Donation (email)
(46-2024) C. Saechao – Request for Codes for maintaining vegetation clearance around water storage tanks (email)
(47-2024) Donald Walen -- Fire report search/request: AT&T master#2MN237823 (email)

FIRE CHIEF REPORT

Incident Report – Chief Butler distributed the Incident Report.

FINANCIAL REPORT

Concerning the Financial Report for the month

-Discussed records for payments related to aux portion (half) of dumpster
-Bookkeeper Million asked for approval to pay dumpster rental for rest of year, Chair approved after discussion.
-Noted \$3000 donation from Setzer Foundation.

Budget Adjustments

None.

Approve Warrant(s)

17104978 in the amount of \$4,000.00 to DOHFPD – Replenish Bank Account

A motion was made by Chair Pessoa and seconded by Director Pillsbury to approve the Warrants as presented above. The roll call vote was:

Director Sharp (y)
Director DeVorss (a)
Director Pillsbury (y)
Chair Pessoa (y)
Vice Chair Holman (a)

There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

ADHOC COMMITTEE REPORTS

Bill Paying (*Holman, DeVorss*) - No Report.

DIRECTOR TASK STATUS REPORTS

Grants (Sharp, Holman)

Met with David Petersen, a grant application writer who has been successfully working with other local organizations. He will be on lookout for appropriate grants. Will invite Mr. Petersen to next Board meeting. Possibility on getting fees covered by YWA. Working on grants calendar. Question about timing for submitting Bill Shaw grant application. Will followup.

Information Technology (*Pillsbury*)

Still waiting on State approval for "DOHfire.ca.gov"

AUXILIARY

- Need to lock outside spigot because people are filling from them. Margaret Binderup, for the Auxiliary, will follow up.
- Squirrel damage under West side of building in front. Suggest hiring exterminator. Shelby's was suggested.
- New sign being prepared for installation. No firm date yet as to when it will be installed.
- Generator is fixed. Pressure washing not done yet. Staffed an Information Booth at the "Food and Water Festival".
- It was mentioned that there was a motion passed at earlier meeting to purchase paint for Thrift Store painting project.

OLD BUSINESS

A) Review Bylaws, 1st Reading

B) Discuss bids for painting Thrift Store Building. Option to approve

Discussed and determined paint and trim colors.

A motion was made by Chair Pessoa and seconded by Director Pillsbury to approve bid from Lawrence Roman for \$1625.00, not including paint (we will provide), for painting Thrift Store building. The roll call vote was:

Director Sharp (y)
Director DeVorss (a)
Director Pillsbury (y)
Chair Pessoa (y)
Vice Chair Holman (a)

There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

NEW BUSINESS

A) Review and discuss steps to develop Newsletter – Director Sharp

Asking for feedback/input on front page sample
Discussed ideas for content

Discussed that should be identified as “Fire Protection District” newsletter rather than “Fire Department” or “First Responders”.

Noted need approval to print photos of individuals, especially minors.

Review of process looks good.

Suggested to develop mailing list for people to sign up to get newsletter, agenda, etc. automatically.

Continue next month.

B) Discussion on State of CA Environmental Standards for Fire Engines – What are our options/plans?

There is a twice per year smog inspection requirement for e-plate vehicles over 14000lbs according to CARB website. Chair Pessoa will follow up with JPA.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Chief Butler: 250 gallon propane tank stolen from Dobbins Station (on Merriam Road). Theft probably happened in last 3 weeks. Suggested not replacing for now. Insulated building has been protecting vehicles from freezing without heat. Reminded that all decisions and problem solving related to the Fire Department go through the Chief.

Chair Pessoa: Discussed using “Memos for record” as way of recording internal Board communications. Last JPA meeting talked about placing repeater on Alaska Peak (Sierra County). Possibility of moving repeater from Oregon Peak. Maybe add coverage for Camptonville and Downieville, La Porte. No real advantage for Dobbins/Oregon House area.

Submitted resignation letter, effective December 13, 2024.

Bookkeeper Million: Will be resigning as soon as replacement can be found.

ADJOURN

The meeting was adjourned by Chair Pessoa at 8:00pm

Respectfully Submitted by Peter Pillsbury, Clerk of the Board

Witnessed as Adopted:

Peter Pillsbury, Clerk of the Board